

	Benchmark	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	
Careers Advice & Guidance														Benchmarks key: 1. A stable careers programme 2. Learning from career and labour market information 3. Addressing the needs of each pupil 4. Linking curriculum learning to careers 5. Encounters with employers and employees 6. Experiences of workplaces 7. Encounters with further and higher education 8. Personal guidance
Careers Advice provide at enrolment	8	■	■											
Careers Guidance interviews available by appointment	3, 8	■	■	■	■	■	■	■	■	■	■	■	■	
Course advice drop-ins	3, 7	■	■	■	■	■	■	■	■	■	■	■	■	
Careers Day	1, 2, 4, 5, 6										■			
Classroom visits to introduce Careers Advice service	7, 8		■	■	■	■	■	■	■	■	■	■	■	
Progression support within classrooms	2, 8		■	■	■	■	■	■	■	■	■	■	■	
Employability														
Employability skills, qualities and values	4, 6, 8	■	■	■	■	■	■	■	■	■	■	■	■	
Advice about accessing Volunteering opportunitites	3, 5, 8	■	■	■	■	■	■	■	■	■	■	■	■	
Creating CVs	3, 4, 8	■	■	■	■	■	■	■	■	■	■	■	■	
CV updates & drop-ins	3, 4, 8	■	■	■	■	■	■	■	■	■	■	■	■	
Mock interview support	3, 4, 8					■	■	■	■	■	■	■	■	
Using Social Media for job searching & applications	3, 4, 8					■	■	■	■	■	■	■	■	
Understanding the Local Jobs Market	2, 3, 8					■	■	■	■	■	■	■	■	
Support with Job Applications	3, 4, 8	■	■	■	■	■	■	■	■	■	■	■	■	
National Apprenticeship week	2, 5							■	■	■	■	■	■	
National Careers Week	1, 2, 3, 4, 5							■	■	■	■	■	■	
Employer site visits	4, 5, 6							■	■	■	■	■	■	
Support for Higher Education Applications														
UCAS Application Support	3, 7, 8	■	■	■	■	■	■	■	■	■	■	■	■	
Careers Day (inc. HE progression)	7										■			
Mock Interviews for HE	3, 7, 8							■	■	■	■	■	■	
Introduction to UCAS Track Service	7, 8						■	■	■	■	■	■	■	
Student Finance presentations	7										■			
Student Finance 1:1 Support available	3, 7, 8	■	■	■	■	■	■	■	■	■	■	■	■	
Degree & HE course advice	3, 7, 8	■	■	■	■	■	■	■	■	■	■	■	■	
University Visits	7						■	■	■	■	■	■	■	
Other Services & Events														
College Open Evenings	7, 8		■	■	■	■	■	■	■	■	■	■	■	
Taster sessions	4, 7					■	■	■	■	■	■	■	■	

Big Creative Training
Careers Programme 2020/21